

IELTS Speaking Answer Builder

Develop relevant Part 1, Part 2 and Part 3 answers without memorising a script

FREE PRINTABLE RESOURCE

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Use this workbook with a recording

Choose an unfamiliar question, record the first answer before writing, and use one worksheet to diagnose what is missing. The prompts are practice tools, not official answer formulas or score rules. Finish by closing the workbook and recording again.

Six development moves

- Reason - explain why the answer is true.
- Detail - make a person, place, object or activity specific.
- Example - show the idea in one concrete case.
- Contrast - compare with the past, another group or an alternative.
- Result - explain what changed or what the idea leads to.
- Reflection - explain why the experience or issue matters.

The relevance check

Question: _____

My direct answer in one sentence: _____

The listener's next useful question (why / how / when / compared with what): _____

The one development move I will use: _____

First recording: _____ **seconds** **Re-recording:** _____ **seconds**

A longer answer is not automatically stronger. Check relevance and clarity before duration.

Part 1 - direct answer plus one

Answer immediately, then add one relevant reason, detail, example or contrast. There is no official sentence or word count.

Question	Direct answer	One development move

Playback check

- Could a listener identify my answer in the first sentence?
- Did the second move add new meaning instead of repeating me?
- Did I stop when the answer was complete?

Part 2 - build a route, not a script

Cue-card topic:

Use keywords. The official preparation time is one minute and the long turn is one to two minutes.

Stage	Keywords	What makes this worth hearing?

Suggested stages: context / detail 1 / detail 2 or turning point / result and reflection

If I run short, I will deepen this point with a cause, result, comparison or reaction:

Part 3 - position, reason and support

Question: _____

Position	Reason / mechanism	Support / nuance

Reasoning checks

- Did I answer the exact cause, comparison, evaluation or prediction requested?
- Did I explain how the cause produces the result?
- Does the example support the main point?
- Is an exception genuinely useful, or am I listing both sides automatically?

Record without notes

Close the workbook and answer a new related question. Evidence heard: _____

Next action: _____

Continue online: <https://ieltspeaking.com/guides/how-to-extend-a-short-ielts-answer.html>